

City Of Roy

Tran: 830
Date: 05/15/2025
To: Kristina Martinez
PO Box 1186
Roy, WA 98580

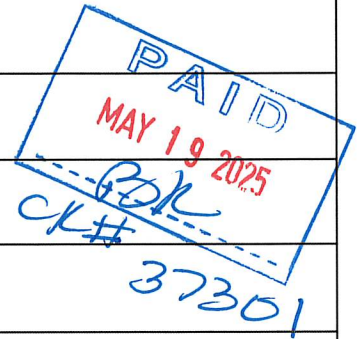
Account: 4 Checking Timberland
Check: **037301**
Amount: 50.00
For: 2025 0329 REFUND OF PARK RESERVATION

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Roy and that I am authorized to authenticate and certify to said claim.

City Clerk-Treasurer Beth King Date: 5/15/2025

ROY CITY PARK RESERVATION APPLICATION

PO Box 700 Roy WA 98580 253-843-1113



NAME OF FAMILY
OR ORGANIZATION:

NAME(S) OF APPLICANT(S): Kristina Martinez

NATURE
OF EVENT: B-day

ATTENDANCE
ESTIMATED: Adults: 20. Youths: 15 invited

DATE and TIME of event (including set-up and clean-up):

mm/dd/yy ~~3/15/25~~ 3/29/25 from 12:00. to 4:00. ~~pm~~ ~~am~~ ~~pm~~

Is this a political or religious event? Yes ~~No~~
Is there an admission charge? Yes ~~No~~

ACKNOWLEDGMENT

The undersigned hereby makes application to the City of Roy for use of facilities described above and certifies the information in the application is correct. The undersigned agrees to exercise the utmost care in the use of the premises. The applicant agrees to adhere to all rules and regulations on this form. The applicant shall indemnify and hold harmless the City of Roy, its elected officials, its employees and agents from and against any and all claims, demands, suits, actions payments and judgments as a result of injury or death of any person or damage to any property sustained by applicant, its agents, guests or employees in the execution of this reservation application, including any and all expenses, including attorney fees and costs, legal or otherwise, incurred by the City or its representatives in the defense of any suit or claim. The City of Roy is not responsible for lost or stolen property. I also understand that all City of Roy ordinances apply to this reservation application. I agree to pay damages which exceed the dollar amount of the damage deposit.

I acknowledge that I have reviewed all information on this form and on the attached Facility Rules and Regulations and Acknowledgement of Understanding.

Kristina Martinez

Print Name Po box 1186. Sign Name *Martinez* Roy. Title if applicable 985980

Mailing address (253)533-8397, (253)533-1950. City Grn_eyes1974@yahoo.com State Zip

Phone (list two) Email

THIS APPLICATION IS NOT APPROVED UNTIL SIGNED AND RETURNED TO APPLICANT.

For Office Use Only:

Approved: Yes ~~No~~ By: *Beth King* Signature Title Acting City Clerk/Treasurer Date 3/12/25

Reservation Fee \$ *25.00* (\$25 for up to 4 hours, or \$40 for more than 4 hours of a day)
Deposit \$ 50.00
Total Due \$ *75.00* Paid on CC.

Remarks (Conditions, waiting list, etc.)

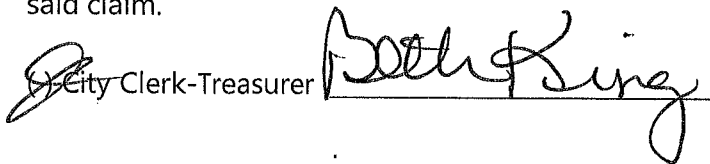
582-10-01-00-580
\$ 50.00 5/15/25 BK
CK# 37301

City Of Roy

Tran: 831
Date: 05/19/2025
To: Artex Group Inc.
1004 Charlotte Hwy
Fairview, NC 28730

Account: 4 Checking Timberland
Check: **037302**
Amount: 178.00
For: INV #100001424 POLICE DEPT BADGES

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Roy and that I am authorized to authenticate and certify to said claim.

 City Clerk-Treasurer Date: 5/19/2025

Artex Group Inc.

1004 Charlotte Hwy
Fairview, NC 28730
Voice: 866-845-1042
Fax: 828-338-0186

Invoice

Invoice Number: 100001424
Invoice Date: 5/15/2025
Due Date: 6/13/2025
Sales Rep: Sarah Nix
Sales Order #: 9891
PO #:

Bill to:
ROY POLICE
216 Mcnaught St S

Roy, WA 98580

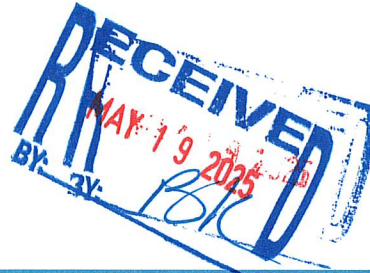
Ship To:
216 Mcnaught St S

Roy, WA 98580
USA

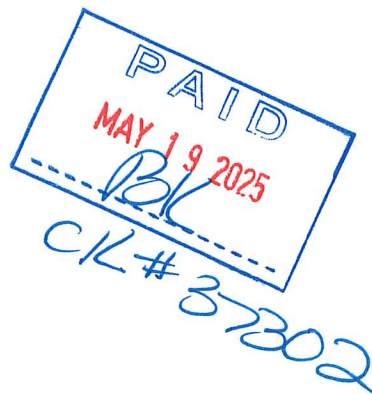
Shipping Method
UPS

Ship Date
5/15/2025

Payment Terms
30 Days



Shipped	Item Number	Description	Cost Per Unit	Amount
25	SN-172	Roy Police (WA) - Chief Badge Patch	\$3.260	\$81.50
25	SN-173	Roy Police (WA) - Officer Badge Patch	\$3.260	\$81.50
Non-Merchandise Charge			Amount	
				\$0.00



Subtotal: \$163.00
Total Tax: \$0.00
Shipping Cost: \$15.00
Additional Costs: \$0.00
Payment/Credit Applied: \$0.00
Balance: \$178.00

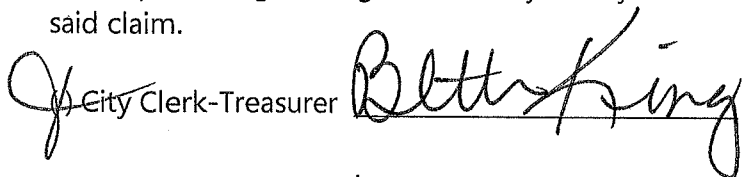
City Of Roy

Tran: 836
Date: 05/19/2025

Account: 4 Checking Timberland
Check: **037303**
Amount: 556.00
For: INV #L168204 2025 0509 ACCOUNTABILITY

To: State Auditor
PO Box 40021
Olympia, WA 98504-0021

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Roy and that I am authorized to authenticate and certify to said claim.

 City Clerk-Treasurer Betty King Date: 5/19/2025

Invoice Voucher

Remit To: State Auditor's Office
PO Box 40021
Olympia, WA 98504-0021
Federal ID No. 91-6001098



Page: 1 of 1
Invoice No.: L168204
Invoice Date: 05/09/2025
MCAG No.: 0600
County: Pierce

City of Roy
PO Box 700
Roy, WA 98580

Now accepting electronic payments
Send to: Washington State Auditor's Office
Routing: 123000848 Account: 153911801147
Account type: Checking
Please include invoice number

(Return this portion with your payment)

State Auditor's Office

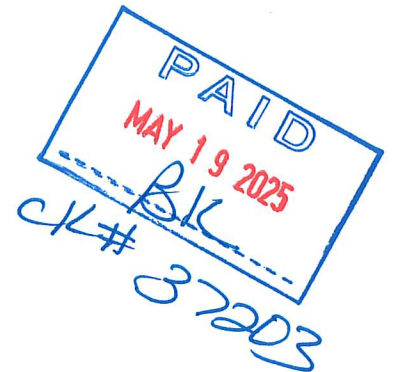
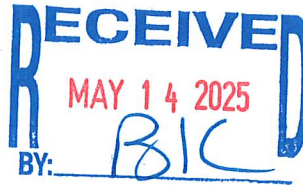
(Detach and retain for your records)

Entity Name: City of Roy
Invoice No.: L168204
Invoice Date: 05/09/2025

Audit No.: 54085 Audit Period: 21 - 23 Purchase Order:

Month/Year	Work Performed	Bill Rate	Hrs	Amount	Travel/Other Expenses	Total
04/25	Accountability Audit	\$139.00	4.0	\$556.00	\$0.00	\$556.00
Sub Total:			4.0	\$556.00	\$0.00	\$556.00

Total Due This Invoice: 4.0 \$556.00 \$0.00 \$556.00
(Hrs rounded to nearest tenth)



JV Number: 250544

FULL PAYMENT DUE
IN 30 DAYS

I hereby certify the amount listed herein is a
proper charge for services rendered:

Charleen A. Patten

By: Charleen A. Patten, Chief Financial Officer

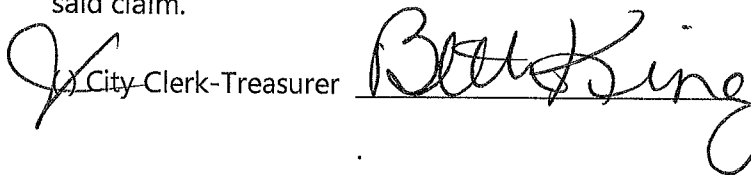
For questions, please call (564) 999-0892 or (564) 999-0941 fax (360) 586-3105 or e-mail billing@sao.wa.gov

City Of Roy

Tran: 837
Date: 05/19/2025
To: Skillings, Inc
PO Box 5080
Lacey, WA 98509

Account: 4 Checking Timberland
Check: **037304**
Amount: 18,621.64
For: INV # 14637 RESERVIOR SITING AND DESIGN

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Roy and that I am authorized to authenticate and certify to said claim.

 City Clerk-Treasurer Beth King Date 5/19/2025



B o l d | C r e a t i v e | R e s p o n s i v e

Skillings, Inc.
P.O. Box 5080
Lacey, WA 98509
360.491.3399



Roy, City of
PO Box 700
Roy, WA 98580

Invoice number 14637
Date 05/09/2025

Project 23097 City of Roy - Engineering On Call

For professional services through April 25, 2025

City of Roy Contract #2024-02

RESERVOIR SITING AND DESIGN	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Contract Summary	336,796.00	13,079.12	11,459.71	24,538.83	312,257.17

Professional Fees

Principal

Thomas E. Skillings

Staff Scientist

Netania R. Hnatishin

Senior Project Engineer

Colleen M. Haerr

Project Manager

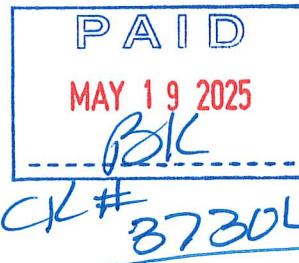
John M. Hnatishin

Project Engineer

Patrick M. Maye

Designer

Dylon J. Maertens



Hours	Rate	Billed Amount
1.00	311.7502	311.75
1.00	103.1763	103.18
6.50	221.5441	1,440.04
13.50	266.2839	3,594.83
9.25	189.8987	1,756.56
4.00	111.5632	446.25
Professional Fees subtotal	35.25	7,652.61

Consultant

Subconsultant

Dewberry Engineers Inc.

Date	Rate	Billed Amount
04/25/2025		3,807.10

Invoice total **11,459.71**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14637	05/09/2025	11,459.71	11,459.71				

All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.



Roy, City of
Project 23097 City of Roy - Engineering On Call

Invoice number 14637
Date 05/09/2025

Total	11,459.71	11,459.71	0.00	0.00	0.00	0.00
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All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.

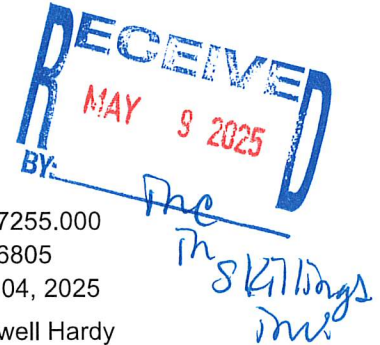
Invoice

Please remit to:
Dewberry Engineers Inc.
P.O. Box 821824
Philadelphia, PA 19182-1824
(703)849-0100 TIN:13-0746510



Skillings, Inc.
5016 Lacy Blvd SE
Lacey, WA 98503

May 05, 2025
Project No: 50187255.000
Invoice No: 22446805
Due Date: June 04, 2025
Project Manager Maxwell Hardy



Project 50187255.000 Reservoir Siting and Design

Professional Services from March 29, 2025 to April 25, 2025

Phase 0100 Task 1 Reservoir Siting Study

Professional Personnel

	Hours	Rate	Amount
Engineer VI			
Hardy, Maxwell	11.50	218.00	2,507.00
Engineer I			
Danielyan, Aram	7.00	108.00	756.00
Professional II			
CLINE, JAMIE	1.50	132.00	198.00
Totals	20.00		3,461.00
Total Labor			3,461.00

Billing Limits	Current	Prior	To-Date
Total Billings	3,461.00	0.00	3,461.00
Limit			10,992.00
Remaining			7,531.00

Total this Phase 3,461.00

Total Invoice Amount Due 3,461.00

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number. This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct. This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the amount should be brought to the attention of Dewberry immediately. For faster and accurate processing of your payment, email your ACH requirements to ar@dewberry.com. Thank you

Project	50187255.000	Reservoir Siting and Design	Invoice	22446805
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Billing Backup

002 - Dewberry Engineers Inc.

Invoice 22446805 Dated 5/5/2025

Monday, May 5, 2025

3:41:11 PM

Project	50187255.000	Reservoir Siting and Design		
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Phase	0100	Task 1 Reservoir Siting Study		
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Professional Personnel

			Hours	Rate	Amount	
Engineer VI						
1000498	1141 - Hardy, Maxwell	4/16/2025	2.00	218.00	436.00	
1000498	1141 - Hardy, Maxwell	4/17/2025	4.00	218.00	872.00	
1000498	1141 - Hardy, Maxwell	4/18/2025	1.50	218.00	327.00	
1000498	1141 - Hardy, Maxwell	4/21/2025	1.00	218.00	218.00	
1000498	1141 - Hardy, Maxwell	4/22/2025	1.50	218.00	327.00	
1000498	1141 - Hardy, Maxwell	4/23/2025	1.50	218.00	327.00	
Engineer I						
1000892	1136 - Danielyan, Aram	4/18/2025	7.00	108.00	756.00	
Professional II						
0310830	1165 - CLINE, JAMIE	4/23/2025	1.50	132.00	198.00	
	Totals		20.00		3,461.00	
	Total Labor					3,461.00
				Total this Phase		3,461.00
				Total this Project		3,461.00
				Total this Report		3,461.00



May 1, 2025
23097-Task 6

City of Roy
P.O. Box 700
Roy, WA 98580

Sent via email: City Clerk Treasurer – RoyCityHall@CityOfRoyWA.US
Deputy Clerk – Kim Bendel – RoyAdmin@CityOfRoyWA.US
Mayor – Kimber Ivy – Mayor@CityOfRoyWA.US

RE: City of Roy Contract #2024-02 – Task 6 Reservoir Siting and Design

Enclosed is our invoice for the above-mentioned project through April 25th.

The current invoice reflects costs associated with:

- Subconsultant management
- Water Hydraulic modes of City distribution system with a second reservoir at tower site and well #2 site
- WaterCad model plan
- Principal QA/QC
- Project management, administration and team meetings
- Subconsultant charges from Dewberry total \$3,807.10, including 10% markup

If you have any questions, please don't hesitate to give me a call at 360.491.3399.

Sincerely,
Skillings, Inc

John Hnatishin
Vice President

Enclosure

JH: ac

[https://skillings.sharepoint.com/sites/23097/shared documents/accounting/prog rpt/task 06 reservoir/2025.05.01 billing ltr 23097_task6.docx](https://skillings.sharepoint.com/sites/23097/shared%20documents/accounting/prog%20rpt/task%2006%20reservoir/2025.05.01%20billing%20ltr%2023097_task6.docx)



Bold | Creative | Responsive

Skillings, Inc.
P.O. Box 5080
Lacey, WA 98509
360.491.3399



Roy, City of
PO Box 700
Roy, WA 98580

Invoice number 14638
Date 05/09/2025

Project 23097 City of Roy - Engineering On Call

For professional services through April 25, 2025

City of Roy Contract #2024-02

PEDESTRIAN CROSSING RRFB ENHANCEMENTS	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Contract Summary	98,530.66	82,538.37	4,171.81	86,710.18	11,820.48

Professional Fees

Project Manager

John M. Hnatishin

Designer

Dylon J. Maertens

	Hours	Rate	Billed Amount
	4.25	266.2839	1,131.71
	27.25	111.5632	3,040.10
Professional Fees subtotal	31.50		4,171.81

Invoice total **4,171.81**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14638	05/09/2025	4,171.81	4,171.81				
	Total	4,171.81	4,171.81	0.00	0.00	0.00	0.00



All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.



May 8, 2025
23097_Task2

City of Roy
P.O. Box 700
Roy, WA 98580

Sent via email: City Clerk Treasurer – RoyCityHall@CityOfRoyWA.US
Deputy Clerk – Kim Bendel – RoyAdmin@CityOfRoyWA.US
Mayor – Kimber Ivy – Mayor@CityOfRoyWA.US

RE: City of Roy Contract #2024-02 – Task 2 Pedestrian Crossing

Enclosed is our invoice for the above-mentioned project through April 25th.

The current invoice reflects costs associated with the following:

- WSDOT coordination
- PFA submittal
- Update plans
- Meeting with City of Roy
- Compilation of supplemental submittal documents
- Project management and administration

If you have any questions, please don't hesitate to give me a call at 360.491.3399.

Sincerely,
Skillings, Inc

John Hnatishin
Vice President

Enclosure

JH: ac

[https://skillings.sharepoint.com/sites/23097/shared documents/accounting/prog rpt/task 02 pedestrian crossing/2025.05.01 billing ltr 23097_task2.docx](https://skillings.sharepoint.com/sites/23097/shared%20documents/accounting/prog%20rpt/task%20pedestrian%20crossing/2025.05.01%20billing%20ltr%2023097_task2.docx)



Bold | Creative | Responsive

Skillings, Inc.
P.O. Box 5080
Lacey, WA 98509
360.491.3399

Roy, City of
PO Box 700
Roy, WA 98580

Invoice number 14639
Date 05/09/2025

Project 23097 City of Roy - Engineering On Call

For professional services through April 25, 2025

City of Roy Contract #2024-02

2024 GENERAL ENGINEERING SERVICES	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Contract Summary	20,000.00	12,449.69	708.49	13,158.18	6,841.82

Professional Fees

Project Manager

John M. Hnatishin

Project Administrator

Reynalda M. Cruz



Hours	Rate	Billed Amount
2.00	266.2839	532.57
1.00	143.0225	143.02
Professional Fees subtotal	3.00	675.59

Reimbursables

Miles

John M. Hnatishin

Date	Units	Rate	Billed Amount
04/14/2025	47.00	0.70	32.90

Invoice total **708.49**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14639	05/09/2025	708.49	708.49				
	Total	708.49	708.49	0.00	0.00	0.00	0.00



CK# 37304

All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.



May 9, 2025
23097-Task1

City of Roy
P.O. Box 700
Roy, WA 98580

Sent via email: City Clerk Treasurer – RoyCityHall@CityOfRoyWA.US
Deputy Clerk – Kim Bendel – RoyAdmin@CityOfRoyWA.US
Mayor – Kimber Ivy – Mayor@CityOfRoyWA.US

RE: City of Roy Contract #2024-02 – Task 1 General Engineering Services

Enclosed is our invoice for the above-mentioned project through April 25th.

The current invoice reflects costs that are associated with the following:

- City Council update and presentation
- Monthly meeting update

If you have any questions, please don't hesitate to give me a call at 360.491.3399.

Sincerely,
Skillings, Inc

John Hnatishin
Project Manager

Enclosure

JH: ac

[https://skillings.sharepoint.com/sites/23097/shared documents/accounting/prog rpt/task 01 gen.engineering/2025.05.01 billing ltr 23097_task1.docx](https://skillings.sharepoint.com/sites/23097/shared%20documents/accounting/prog%20rpt/task%2001%20gen.engineering/2025.05.01%20billing%20ltr%2023097_task1.docx)



B o l d | C r e a t i v e | R e s p o n s i v e

Skillings, Inc.
P.O. Box 5080
Lacey, WA 98509
360.491.3399

Roy, City of
PO Box 700
Roy, WA 98580

Invoice number 14640
Date 05/09/2025

Project 23097 City of Roy - Engineering On Call

For professional services through April 25, 2025

City of Roy Contract #2024-02

WATER INFRASTRUCTURE IMPROVEMENTS	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Contract Summary	235,303.00	74,413.03	1,215.77	75,628.80	159,674.20

Professional Fees

Project Manager

John M. Hnatishin

Project Engineer

Patrick M. Maye



Hours	Rate	Billed Amount
1.00	266.2839	266.28
5.00	189.8987	949.49
Professional Fees subtotal	6.00	1,215.77

Invoice total 1,215.77

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14640	05/09/2025	1,215.77	1,215.77				
	Total	1,215.77	1,215.77	0.00	0.00	0.00	0.00



OK# 37304

All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.



May 9, 2025
23097-Task 4

City of Roy
P.O. Box 700
Roy, WA 98580

Sent via email: City Clerk Treasurer – RoyCityHall@CityOfRoyWA.US
Deputy Clerk – Kim Bendel – RoyAdmin@CityOfRoyWA.US
Mayor – Kimber Ivy – Mayor@CityOfRoyWA.US

RE: City of Roy Contract #2024-02 – Task 4 Improvements to Water Infrastructure

Enclosed is our invoice for the above-mentioned project through April 25th.

The current invoice reflects costs associated with the following:

- Coordination meeting with DOH
- Draft updates and review for submissions
- Project management and administration

If you have any questions, please don't hesitate to give me a call at 360.491.3399.

Sincerely,
Skillings, Inc

John Hnatishin
Vice President

Enclosure

JH: ac

[https://skillings.sharepoint.com/sites/23097/shared documents/accounting/prog rpt/task 04 water infrastructure/2025.03.01 billing ltr 23097_task4.docx](https://skillings.sharepoint.com/sites/23097/shared%20documents/accounting/prog%20rpt/task%2004%20water%20infrastructure/2025.03.01%20billing%20ltr%2023097_task4.docx)



B o l d | C r e a t i v e | R e s p o n s i v e

Skillings, Inc.
P.O. Box 5080
Lacey, WA 98509
360.491.3399



Roy, City of
PO Box 700
Roy, WA 98580

Invoice number 14641
Date 05/09/2025

Project 23097 City of Roy - Engineering On Call

For professional services through April 25, 2025

City of Roy Contract #2024-02

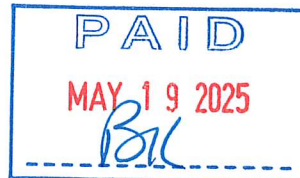
WATER RATE STUDY	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Contract Summary	29,905.13	10,419.08	1,065.86	11,484.94	18,420.19

Professional Fees

	Hours	Rate	Billed Amount
<u>Principal</u> Thomas E. Skillings	1.00	311.7502	311.75
<u>Senior Project Engineer</u> Colleen M. Haerr	1.00	221.5441	221.54
<u>Project Manager</u> John M. Hnatishin	2.00	266.2839	532.57
Professional Fees subtotal	4.00		1,065.86
Invoice total			1,065.86

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
14641	05/09/2025	1,065.86	1,065.86				
	Total	1,065.86	1,065.86	0.00	0.00	0.00	0.00



ck# 37304

All invoices are due upon receipt. Interest charges of 18% per annum will be added to any unpaid balance after 30 days.



May 9, 2025
23042

City of Roy
P.O. Box 700
Roy, WA 98580

Sent via email: City Clerk Treasurer – RoyCityHall@CityOfRoyWA.US
Deputy Clerk – Kim Bendel – RoyAdmin@CityOfRoyWA.US
Mayor – Kimber Ivy – Mayor@CityOfRoyWA.US

RE: City of Roy Contract #2024-02 – Task 3 Water Rate Study

Enclosed is our invoice for the above-mentioned project through April 25th.

The current invoice reflects costs associated with the following:

- Revise list of CIP projects
- Prepare for City Council meeting
- Prepare Water Rate Study
- Principal QA/QC and review

Skillings has put the water rate study on hold until a funding direction for future projects is established, and the City staff can provide additional records such that Skillings can accurately forecast rate changes and progress the study.

If you have any questions, please don't hesitate to give me a call at 360.491.3399.

Sincerely,
Skillings, Inc

John Hnatishin
Vice President

Enclosure

JH: ac
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